Skillshort

Self-Study Preparation Pack

CSEET

Paper 1: Business Communication (subjective)

Past Papers – Trend Analysis, Question Patterns & Official Links

Based on the ICSI CSEET June 2026 paper (code 711), the first session of the restructured, centre-based CSEET. Questions are not reproduced (copyright) – download the official paper from the links below.

Official PDFs only | Pattern of every question | Drafting trend

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This subject pack has 6 parts

1 Chapter-wise notes
2 Important topics & weightage
3 Past papers: trends & links
4 Mock tests + solutions
5 Chapter practice questions
6 Last-week plan & strategy

Prepared by Skillshort for self-study. Original explanations and questions; not an official ICAI/ICMAI/ICSI publication. Items marked VERIFY should be checked against the latest official material.

Paper pattern (June 2026)

Item	Pattern
Questions	8; **Q1 compulsory**; any **five** of Q2–Q8
Q1	(a) 8 marks + (b) 8 marks + (c) 4 marks = 20
Q2–Q8	16 marks each, split 8 + 4 + 4 or 8 + 8
Style	Mix of short grammar items, theory, case and drafting in the same question
Time	3 hours + 15 minutes reading time

TREND What the first restructured paper tells us

- A **case on barriers to communication** opened the paper.
- **Eight business terms** were asked in one part – learn the terminology table in file 01.
- Drafting: **notice of a meeting, minutes, a semi-blocked business letter** and **report structure**.
- Grammar appeared in almost every question: punctuation, voice, articles, error correction, one-word substitution, idioms.
- A **comprehension passage** (on artificial intelligence) carried 8 one-mark MCQs.
- Etiquette (telephone, multicultural workplace), virtual meetings and e-mail account features show the modern-workplace focus of the new syllabus.

Question-type map

Type	Share of marks (approx.)	How to answer
Grammar and vocabulary items	~30%	One line each; underline the correction
Theory (communication)	~30%	Headings + numbered points + one example
Drafting	~25%	Full format; assume names and dates; keep it concise
Case	~8%	Identify the issue → link to theory → suggest action
Comprehension	~7%	Read the questions first; eliminate options

Previous CSEET pattern (for reference)

Before June 2026, CSEET was a remote-proctored, MCQ-only test, so older papers are useful only for vocabulary and grammar practice, not for the answer style. The **sample question papers** for the restructured CSEET on the ICSI site and the June 2026 paper are the best guides.

Official links

Resource	Link
ICSI – Restructured CSEET (syllabus, FAQs, announcements)	https://www.icsi.edu/restructured-cseet
ICSI – June 2026 question papers (CSEET codes 711–714)	https://www.icsi.edu/examination/previous-sessions-qps/june-2026
ICSI – CSEET guideline answers, June 2026 (PDF)	https://www.icsi.edu/media/webmodules/STUDENT_SERVICE/CSEET_GUIDELINE_ANSWERS_JUNE_2026.pdf
ICSI – Sample question papers, restructured CSEET	https://www.icsi.edu/academic-portal/cseet/sample-question-papers-restructured-cseet/
ICSI – Restructured CSEET syllabus (PDF)	https://www.icsi.edu/media/webmodules/Restructured_Syllabus_CSEET_with_Cover.pdf

Resource	Link
ICSI – CSEET FAQs (PDF)	https://www.icsi.edu/media/webmodules/STUDENT_SERVICE/CSEET_FAQ.pdf

NOTE **Checked on 31 October 2026. The ICSI website loads its pages and PDFs through the browser, so open these links in a normal browser. The October 2026 session papers should be added to the same "Previous sessions – question papers" section VERIFY.**